

**Be sure to fill out all appropriate information completely and legibly. Be sure to write between the lines. (Do not write in the margins)**

## FULL ASSESSMENT

**STAPLE  
HERE**

P L E A S E  P R I N T	PATIENT NAME (LAST)			(FIRST)			(INITIAL)			MEDICAL RECORD NO.			L.A. Code						
	BIRTHDATE			AGE	SEX M/F	PATIENT'S COUNTY OF RESIDENCE			CO. CODE	TELEPHONE NUMBER			NEXT CHDP	EXAM					
	Mo.	Day	Year							( )			Mo.	Day	Year				
	RESPONSIBLE PERSON			(NAME)			(STREET)			(APT./SPACE #)			(CITY)			(ZIP)			Ethnic Code
																			1-American Indian 2-Asian 3-Black 4-Filipino 5-Mex. Amer./Hispanic 6-White 7-Other 8-Pacific Islander

## CHDP ASSESSMENT

Indicate outcome for each screening procedure

NO PROBLEM SUSPECTED  ✓A	REFUSED, CONTRA- INDICATED, NOT NEEDED  ✓B	PROBLEM SUSPECTED Enter Follow Up Code in Appropriate Column	
		NEW C	KNOWN D

DATE OF SERVICE		
Mo.	Day	Year
FEES		

### FOLLOW UP CODES

- |   |  |
|---|--|
| 1. NO DX/RX INDICATED OR NOW UNDER CARE.    | 4. DX PENDING/RETURN VISIT SCHEDULED.      |
| 2. QUESTIONNAIRE RESULT, RECHECK SCHEDULED. | 5. REFERRED TO ANOTHER EXAMINER FOR DX/RX. |
| 3. DX MADE AND RX STARTED                   | 6. REFERRAL REFUSED                        |

01 HISTORY and PHYSICAL EXAM						01
02 DENTAL ASSESSMENT/REFERRAL						
03 NUTRITIONAL ASSESSMENT						
04 ANTICIPATORY GUIDANCE HEALTH EDUCATION						
05 DEVELOPMENTAL ASSESSMENT						
06 SNELLEN OR EQUIVALENT						06
07 AUDIOMETRIC						07
08 HEMOGLOBIN OR HEMATOCRIT						08
09 URINE DIPSTICK						09
10 COMPLETE URINALYSIS						10
12 TB MANTOUX						12

REFERRED TO:	TELEPHONE NUMBER
REFERRED TO:	TELEPHONE NUMBER

## COMMENTS/PROBLEMS

IF A PROBLEM IS DIAGNOSED THIS VISIT, PLEASE ENTER  
YOUR DIAGNOSIS IN THIS AREA

CODE	OTHER TESTS	PLEASE REFER TO THE CHDP LIST OF TEST CODES	CODE	OTHER TESTS
		Enter BMI Here		

Enter BMI Here

HEIGHT IN INCHES		WEIGHT LBS		OZS		BODY MASS INDEX (BMI) PERCENTILE		BLOOD PRESSURE		<b>INFORMATION ONLY</b> <b>REPORTING</b>
0 4								BIRTH WEIGHT LBS OZS		
HEMOGLOBIN		HEMATOCRIT								
				.0%		%				

INFORMATION  
ONLY  
REPORTING

ROUTINE REFERRAL(S) (✓)	PATIENT IS A FOSTER CHILD (✓)
<input type="checkbox"/> BLOOD LEAD	<input type="checkbox"/>
<input type="checkbox"/> DENTAL	

### DIAGNOSIS CODES

**THE QUESTIONS BELOW  
MUST BE ANSWERED**

1. Patient is Exposed to Passive (Second Hand) Tobacco Smoke.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2. Tobacco Used by Patient	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3. Counselor About/Referred For Tobacco Use Prevention/Cessation.	Yes <input type="checkbox"/>	No <input type="checkbox"/>

[illegible]

PATIENT VISIT (✓)		TYPE OF SCREEN (✓)		TOTAL FEES
<input type="checkbox"/> <sup>1</sup> -New Patient or Extended Visit	<input type="checkbox"/> <sup>2</sup> -Routine Visit	<input type="checkbox"/> <sup>1</sup> Initial	<input type="checkbox"/> <sup>2</sup> -Periodic	

**SERVICE LOCATION:** Name, Address,  
Telephone Number (Please Include Area Code)

HEALTH PLAN CODE / PROVIDER NUMBER	PLACE OF SERVICE

PLACE OF SERVICE

<input type="checkbox"/> Enrolled in WIC <input type="checkbox"/> Referred to WIC NOTE: WIC requires Ht., Wt. and Hemoglobin/Hematocrit	
<input type="checkbox"/> PARTIAL SCREEN	<input type="checkbox"/> SCREENING PROCEDURE RECHECK
ACCOMPANIES PRIOR PM 160 DATED:	

PATIENT ELIGIBILITY	COUNTY	AID	IDENTIFICATION NUMBER

RENDERING PROVIDER (PRINT NAME):

Enter **only** the NPI  
Number here

Enter appropriate  
POS code here.  
See back of claim

SIGNATURE OF PROVIDER

DATE \_\_\_\_\_

# CONFIDENTIAL SCREENING/BILLING REPORT

STATE OF CALIFORNIA-CHILD HEALTH

**Mail Claim To:**  
CalOptima PPS Unit  
P.O. Box 11037  
Orange, CA 92856

## PROGRAM

103/07



## BILLING TIPS for FULL ASSESSMENT Claims

All preventive service visits for CalOptima members under age 21 are eligible for additional funding when submitted on a PM 160 Information Only form (PM160 F). Please fill out each PM 160 INF completely, using the guidelines below. For more specific information, refer to the CalOptima Pediatric Preventive Service Provider Resource Manual on line at [www.caloptima.org](http://www.caloptima.org). To receive additional information please call the CalOptima Provider Resource line at (714) 246-8600.

**Check Member Eligibility** To check member eligibility and health plan enrollment:

- ✓ Automated Eligibility Verification System (AEVS) at 1(800)456-2387
- ✓ Point-Of-Service (POS) Device (800) 427-1295
- ✓ Eligibility System-DHS Web site: [www.medi-cal.ca.gov](http://www.medi-cal.ca.gov)
- ✓ CalOptima's Provider Online Tool: [www.caloptima.org](http://www.caloptima.org)
- ✓ Interactive Voice Response (IVR) at (800) 463-0935 or (714) 246-8640

### ➔ **Required Information Needed In Completing FULL ASSESSMENT Claims**

- ♦ Patient name – First and last
- ♦ Birthdate
- ♦ Age
- ♦ Sex
- ♦ Responsible Person – Name and complete address
- ♦ Ethnic code
- ♦ Date of service
- ♦ Diagnosis Code
- ♦ Provider name and address
- ♦ Provider number
- ♦ Provider signature (signature on file or signature stamp is not acceptable)
- ♦ Date signed
- ♦ Member identification number (Check eligibility each time)
- ♦ Height (exception – Child in wheelchair with appropriate explanation given in comments)
- ♦ Patient Visit
- ♦ Type of screen
- ♦ Tobacco questions answered (all 3)

### **Billing Tips For Assessment Portion of Claim:**

- ♦ Column "A" – if marked, should have a fee unless appropriate explanation given in comments (example: sent to lab, observation).
- ♦ Column "B" – if marked, should not have a fee. The exception is line 12 (TB Mantoux). This can have a fee if in comments it is explained that patient did not return for follow up.
- ♦ Columns "C" and "D" – if marked, must be marked with a follow up code (listed on claim, numbers are 1 – 6) and should have a fee, unless appropriate explanation given in comments
- ♦ Other Tests – must have code number and name of test.
- ♦ Column "A" may not be marked along with Columns "C" or "D" for the same line.
- ♦ Lines 9 and 10 may not be charged for at the same time.
- ♦ There must be a check mark on each line 1 – 12 under one of the columns (A – D) to indicate outcome of procedure.

### **Billing Tips For Immunization Portion of Claim:**

- ♦ Must enter the immunization code and description if immunizations were given.
- ♦ Columns "A" and "B" – if marked, must have a fee.
- ♦ Columns "C" and "D" – if marked, may not have a fee.

Where to Submit Claims	Claims Correspondence	Claims Inquiry
All pediatric preventive services claims must be submitted for payment to CalOptima. Send Copy 1 (white) and Copy 2 (yellow) of the completed PM160 INF to:	<u>Submit all correspondence regarding claims</u> , tracer claims, and provider disputes for denied claims to:	For claims status inquiry or any questions regarding submission of PM 160 INF claims, contact:
CalOptima Direct PPS Claims UNIT P.O. BOX 11037 Orange, Ca. 92856	CalOptima Direct PPS Claims UNIT P.O. BOX 11037 Orange, CA 92856	CalOptima PPS UNIT Monday through Friday 8:00 am to 4:00 pm (714) 246-8885